



# ISI Professional Services, LLC



EDWOSB  
WOSB

11628 S. Choctaw Drive Suite 251  
Baton Rouge, LA 70815

1300 Pennsylvania Avenue, NW Suite 700  
Washington, DC 20004

## Capability Snapshot

ISI Professional Services, LLC is a minority-owned SBA Certified Woman-Owned Small Business (WOSB) and an Economically Disadvantaged WOSB (EDWOSB) providing medical, administrative, and professional staffing services. ISI offers critical technical expertise for staff augmentation services in diverse industries.

*ISI is an established, proven staffing provider bringing more than forty-five (45) years of experience in health care administration, staffing, and human resources.*

ISI plans and executes your customized solutions with the following objectives:

- *Eliminating business or operational disruption*
- *Managing and mitigating service delivery risks*
- *Performing transitions in the most efficient and cost-effective manner to provide an 'easy' transition experience*

### CORE CAPABILITIES

It is our goal to be your staffing partner of choice for FTE contract services and/or permanent positions with your company or agency. We have current past performance in staffing the following positions:

### Health Care Staffing

- Physicians
- Physician Assistants / Nurse Practitioners
- Remote Emergency Physician Advisory Services
- Psychiatrists / Social Workers (LCSW) and other Behavioral Health Associates
- Nurse Practitioner, Nurse Midwife, RN, LPN, CNA
- RN Case Managers
- LPN Care Coordinators
- CT Technician
- Sonographer
- Dentists
- DENCLASS Administrative Assistants
- Laboratory Technicians
- Phlebotomists
- Hearing Conservationists
- Group Practice Managers

### Administrative / Professional Staffing

- Project Manager
- Office Manager
- Administrative Assistants
- Receptionists
- Mail Clerk
- Family Assistance Specialists

### Professional / Technical Staffing

- Telecom Specialists
- Asset Management Supply Technicians
- Resource and Referral Specialists
- Budget Analyst
- IT Technician
- Bio-Environmental Engineer

### Federal Certifications

- EDWOSB
- WOSB
- SB

### State Certifications

Minority Disadvantaged Business Enterprise:

- Delaware
- Louisiana
- Maryland
- New York
- New Jersey
- SAM/Dynamic Small Business Search (PRO-NET) Registered
- ORCA Registered

### NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM

- 561210 - Facilities Support Services
- 541611 - Administrative Management and General Management Consulting Services
- 561320 - Temporary Staffing Services
- 621111 - Offices of Physicians
- 621399 - Office of all other Miscellaneous Health Practitioners



**Current and Recent Past Performance**

Government Contracts	
<p><b>Department of Interior (DOI)</b> <b>Bureau of Safety and Environmental Enforcement (BSEE)</b></p>	<p>Contract for: <b>Administrative Support Services</b></p> <ul style="list-style-type: none"> <li>• Project Manager</li> <li>• General Clerks</li> </ul> <p>Performing:</p> <ul style="list-style-type: none"> <li>○ Administrative Support</li> <li>○ Facilities Support</li> </ul>
<p><b>Eglin Air Force Base</b></p>	<p>Separate contracts for:</p> <ul style="list-style-type: none"> <li>• Cardiologist</li> <li>• OB/GYN, NP and Certified Nurse Midwife</li> <li>• Group Practice Manager for hospital</li> <li>• Bioenvironmental Engineer</li> <li>• RNs- ICU</li> </ul>
<p><b>Louisiana Army National Guard</b></p> <p>POP (5/2011 – 5/31/2016)</p>	<p>Contract for: <b>MEDCOM Case Management (25 FTEs)</b></p> <ul style="list-style-type: none"> <li>• PA – Case Manager</li> <li>• RN – Case Managers</li> <li>• Behavioral Health Associate</li> <li>• LPN Care Coordinators</li> <li>• Budget Analyst</li> <li>• Records Manager</li> <li>• Administrative Assistant (DENCLASS and MEDPROS specialists)</li> </ul>
<p><b>NIH</b></p>	<p>Contract for:</p> <ul style="list-style-type: none"> <li>• Vascular Sonographer</li> <li>• Medical Lab Technician</li> <li>• Deputy Training Director</li> </ul>
<p><b>Defense Health Agency –</b></p>	<p>Contract for:</p> <ul style="list-style-type: none"> <li>• Neurologist</li> <li>• Physician Assistant and LPN (Tele-NeuroSurgery Program) (3.25 FTEs)</li> </ul>
<p><b>US Army Corps of Engineers New Orleans</b></p>	<p>Contract for:</p> <ul style="list-style-type: none"> <li>• Remote Emergency Physician Advisory Service and Medical Locker Inventory Service</li> </ul>

Government Contracts	
<p><b>Louisiana Army National Guard</b></p>	<p>Separate contracts for:</p> <ul style="list-style-type: none"> <li>• Physician Assistant - Monthly Periodic Health Assessments (2 sites)</li> <li>• Asset Management Supply Technicians</li> <li>• Mail Clerk</li> <li>• Telecom Specialist</li> </ul>
<p><b>Massachusetts Army National Guard</b></p> <p>BPA through 28 FEB 2017</p>	<p>Contract for:</p> <ul style="list-style-type: none"> <li>• Medical Readiness Services (large scale monthly Periodic Health Assessments &amp; Dental Exams and Treatment)</li> </ul>
<p><b>McDonald Army Health Center</b></p>	<p>Contract for:</p> <ul style="list-style-type: none"> <li>• CT Technician / Radiology Technician</li> </ul>
<p><b>Bayne Jones Army Community Hospital</b></p>	<ul style="list-style-type: none"> <li>• Orthopedic Surgeon</li> </ul>

**GENERAL INFORMATION**

Registered Company Name: **ISI Professional Services, LLC**  
 DBA: **ISI, LLC**  
 Year Incorporated: 2001  
 State of Incorporation: Louisiana  
 Corporation Type: Limited Liability Corporation  
**DUNS Number: 111381989**  
**CAGE Code: 3H8A3**  
 Web: [www.isips-no.com](http://www.isips-no.com)

**CONTACT INFORMATION**

<p><b>Dana R Miller</b> <b>Vice President</b></p> <p>Voice: (240) 498-7372            Fax: (202) 688-1959            Email: <a href="mailto:dmiller@isips-no.com">dmiller@isips-no.com</a></p>	<p><b>Chelon Abrahms</b> <b>Business Development Mgr.</b></p> <p>Voice: (215) 681-7639            Fax: (202) 688-1959            Email: <a href="mailto:cabrahms@isips-no.com">cabrahms@isips-no.com</a></p>
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